

viafirma  
inbox



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universal signature



## ¿What is **Viafirma** Inbox?



**Viafirma Inbox** is an innovative solution that allows you to manage all kind of documents in electronic format as well as it provides electronic signature and custody services.



It is our Electronic Portafirmas that makes easier the administration of signing process within any company. It satisfies the need of announcing the task of signing documents, allowing you to do anything from simple electronic signature to complex ones.









This web solution that follows the pattern of "e-mail client" organizes the signature agenda thanks to the notification and planning of the documents' expiration date in signing.

## Features

- ▶ **"Universal Signature"**, advance electronic signature that can be used from anywhere and anytime.
- ▶ Electronic Signature Solution easy to use, **neutral and innovative**.
- ▶ It allows you to **sign any type of documents** no matter what the format is.
- ▶ It makes possible the following **signature types**:
  - Serial Signature (cascade)
  - Parallel Signature
  - In line Signature
  - Approval Option
  - Management of standardized rejection reasons
  - Association of set workflows with documents types
- ▶ It includes a **Calendar with task** management function
- ▶ **Administration of roles** and work teams.
  - It makes possible signing from **mobile devices**:
    - iPad
    - iPhone
    - Android
    - Windows Phone
    - Blackberry
- ▶ **Verification services** of Original copies by using our **Viafirma** Platform, platform of authentication and electronic signatures.
- ▶ **Alerts** to signers through emails, calendars, etc.).
- ▶ **Automatic conversion** of documents to PDF.
- ▶ **Advanced requests classification**: new, pending, rejected, personalized...
- ▶ **Customizable** type of **documents' storage**.

## Mission

-  Replace **traditional Portafirmas**.
-  **Centralize** the signing function of electronic documents
-  Fully **integration** with the current corporate systems.
-  **Horizontal oriented**: tool suitable for any hierarchy level of the company.
-  Providing the electronic **administration service** through use of digital certificates.
-  Going **paperless**.

## User Benefits

- ▶ **Offering** a legal, advanced and friendly technological solution that replaces the physical and manually signing process.
- ▶ **Dynamize** internal processes
- ▶ **Time** and **costs saving**
- ▶ Better **safety** and documental **integrity**
- ▶ Improve general **efficiency** by adding speed to administrative processes.
- ▶ **Centralizer** of corporate tasks.
- ▶ Ability to **recuperate** the original documents.
- ▶ **Monitoring** of the signing process' situations in any moment.
- ▶ **Timestamping** service that allows checking the existence of a data set and its integrity, incorporating the date and time when the **signing process** is done.



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Viafirma is an **innovative** and different company formed by a young team whose passion is **developing technological applications** based on **Authentication and Digital Signature services**.

We have **extensive experience** in digital telecommunications business that has helped us out to understand what clients' needs are and how to face them appropriately.

Our company goes a step ahead in **quality and innovation** and our mission is **satisfying the client's needs** by offering products and services that are in **constant evolution**.

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